

OAK MOUNTAIN ACADEMY ALUMNI ASSOCIATION BYLAWS

PREAMBLE

The Oak Mountain Academy Alumni Association (“the Association”) shall be the focal point for activities designed to stimulate and involve alumni in areas that support the growth and development of Oak Mountain Academy (“the school”) and relationships among members.

The Association’s activities shall be consistent with and conducted pursuant to the standards of education and conduct under which the school was established and currently operates.

The Association is an unincorporated affiliate of the school, a Georgia corporation.

The Association’s office shall be located at the school’s campus in Carroll County, Georgia.

ARTICLE I. PURPOSES

The purpose of this Association shall be:

- to act as a liaison between the school and alumni
- to offer beneficial and stimulating activities for alumni
- to maintain and promote alumni participation in the development of the school
- to be a resource for current students
- to create and nourish a continuing sense of school pride and dedication

ARTICLE II. MEMBERSHIP

SECTION 1.

The membership of the Association shall consist of all former Oak Mountain Academy students (graduates and nongraduates) who, at their option, desire to participate in the Association and to further its purpose.

SECTION 2.

The Association may name honorary members of the Association upon majority vote of the Alumni Council (“the Council”).

ARTICLE III. GOVERNANCE

SECTION 1.

The Council shall be the governing body of the Association. The Council shall consist of the following:

- (a) Between nine (9) and fifteen (15) at large members, with a minimum of two (2) members

residing outside the Carroll County area, each of whom shall serve three (3) year terms. Election of Council members shall occur at the Annual Meeting of the Association to be held prior to the start of school (typically August).

- (b) Initial members of the Council and their terms are shown on Exhibit "A" attached hereto.
- (c) The Immediate Past President of the Council, serves as an ex-officio member.

SECTION 2.

- (a) A Council member is eligible for renewal for an additional term, provided that no Council member shall serve more than two (2) consecutive terms. Having served two consecutive terms, a Council member must remain off the Council for a period of one (1) year before becoming eligible for service again.
- (b) Appointment to fill an unexpired term of any Council member, upon such member's death, resignation or disqualification shall be made by a majority vote of Council members present at any meeting of the Council.
- (c) Council members are expected to make best efforts to attend Association or Council events and meetings.

SECTION 3.

The officers of the Council shall be a President, a President Elect, and Executive Secretary.

- (a) The President shall be installed at the first meeting of the Council following the Annual Meeting of the Association.
- (b) The President of the Council shall also serve as President of the Association.
- (c) The President shall serve a term of two years commencing on the date of his/her installation and continuing until his/her successors is installed.
- (d) The President Elect shall be elected at the first meeting of the Council following the Annual Meeting of the Association. The President Elect shall have served on the Council at least one (1) year before assuming office and have at least two (2) years remaining in his/her term on the Council. At the completion of his/her term as President Elect, he/she shall automatically become President of the Council and the Association. The President Elect shall also automatically become President of the Council and the Association upon the death, resignation or disqualification of the President.
- (e) The President Elect shall serve a term of two years commencing on the date of his/her election and continuing until his/her successors are elected.
- (f) In the event of the death, resignation or disqualification of the President Elect, the Council shall

elect a member of the Council as President Elect by a majority vote of Council members present at any meeting of the Council.

(g) The school's Director of Alumni Relations shall serve as Executive Secretary. Unless otherwise specified by these Bylaws, the Director of Alumni Relations, in accordance with policies adopted by the Council and the Oak Mountain Academy Board of Trustees, shall have responsibility for the supervision of the affairs of the Association, provide support to the Association, its officers and committees, and, in conjunction with the Business Office of the School have custody, control of all funds of the Association and cause such funds to be disbursed as authorized by the Council, , and take and be the custodian of minutes and records of the Council and Association.

(h) In the event of death, resignation or disqualification of the President and President Elect, the Executive Secretary shall serve as President until a President and President Elect may be elected by the Council by a majority vote of Council members present at any meeting of the Council.

SECTION 4.

(a) The President shall preside at meetings of the Council; shall appoint members of all committees, standing or ad hoc, and shall serve as an ex-officio member of all committees; shall perform other duties which are necessary and proper or incident to his/her office; and shall represent the Association to the school's Board of Trustees.

(b) The President Elect shall perform the duties of the President in the case of the absence, resignation, or inability of the latter to act; and he/she shall perform such other acts and duties as may be assigned to him/her by the President of the Council.

(c) The Executive Secretary shall issue in writing all notices of meetings of the Council; shall notify individuals elected to office or the Council; shall keep complete records of the meetings of the Council, including an accurate record of attendance of members; send notices as may be directed by the Council; shall be custodian of all records of the Association; shall under the direction of the Council maintain funds that will remain in the custody of the business office; and shall perform such other duties as may be necessary, proper or incident to the office, and such other acts and duties as may be assigned to him/her from time to time by the President of the Council.

ARTICLE IV. COMMITTEES

SECTION 1.

The President, with the approval of the Council, shall appoint such committees, or authorize the establishment of such other groups as are consistent with the purposes of the organization. There shall be three (3) standing Committees of the Council (Nominating, Special Events, Recognition/Communication). Additional Standing Committees may be created as needed with approval of the Oak Mountain Academy Board of Trustees. Non-Council members may serve on these committees, but a majority of the membership shall be Council members.

SECTION 2.

The Nominating Committee shall be comprised of the President, President Elect and Executive Secretary. The Nominating Committee will nominate and orient new members to the Council, nominate officers of the Council, and attempt to fill vacancies as they occur. The Committee can accept recommendations/nominations from any source. The Nominating Committee nominate only one President Elect to be elected by the Council.

SECTION 3.

The Recognition/Communication Committee shall be responsible for keeping alumni informed and establishing criteria for, soliciting nominations for and promoting an annual Distinguished Alumnus award. The President of the Council shall introduce the award recipient each year at a time determined by the Council.

SECTION 4.

The Special Events Committee will plan and implement, with the support of the school and alumni volunteers, all activities pertaining to reunions or any other special events, to include Career Day and Homecoming.

ARTICLE V. MEETINGS

SECTION 1.

The Council shall meet at the call of the President but not less than four (4) times annually. Notice of meetings of the Council shall be given at least ten (10) days previous thereto by notice delivered personally, by mail or electronically to each member at his/her address as shown by the records of the Council. Meetings may be held by conference call or Zoom (or the equivalent).

SECTION 2.

A special meeting of the Council may also be called at the request of any three (3) members of the Council other than the President. Notice of any such special meeting shall be required as described in Section 1 of this Article and shall specify the business to be transacted at such special meeting.

SECTION 3.

A quorum consists of a majority of Council members.

ARTICLE VI. FINANCES

SECTION 1. FUNDING

Funds for the Alumni Association shall be established under the Alumni Relations/ Development Office budget. No funds of the Alumni Association may be used in any manner which would violate any tax-exempt status of the school.

SECTION 2. FINANCIAL, FINANCIAL BOOKS & RECORDS

In accordance with Oak Mountain Academy's accrediting organization, the Head of School maintains complete authority and responsibility for the expenditure of all funds raised in the name of the school by any and all organizations serving as an extension of the school.

The Business Office of the school shall keep the financial books and records of accounts for the Association and shall be responsible for the accounting of all funds to the Director of Alumni Relations and Head of School.

ARTICLE VII. PARLIAMENTARY RULES

Where not in conflict with these Bylaws, the most recent edition of Robert's Rules of Order are hereby incorporated by reference.

ARTICLE VIII. AMENDMENTS

The Bylaws may be amended by a two-thirds vote of a quorum of the Council present and voting at any regular or special meeting and approval of the Oak Mountain Academy Board of Trustees and Head of School.

EXHIBIT A

CLASS A – 2027	CLASS B – 2028	CLASS C - 2029