

# 2021-2022 OMA Remote Learning Policy

As we prepare to move into the 2021-2022 academic year, families will continue to deal with the impact of the current global pandemic. Therefore, we will continue offering a remote learning plan for the coming academic year. The intention behind offering a remote learning option for our families is driven by the realities of the global pandemic and will only be available as an option when COVID-19 related issues arise. In an effort to streamline this opportunity for our families we have identified additional division specific parameters outlined below for the coming academic year. The remote learning plan is a great option for continuing synchronous instruction in real-time when required quarantine times are necessary. However, it does not replace the overall experience of an OMA education.

## All Division Parameters

- Cameras are to remain on at all times during the class period
- No virtual backgrounds will be permitted
- Students are to be visible on camera throughout the entire class period
- Students must be in a well-lit, appropriate location conducive to instruction
- Students are to have all supplies and resources with them at the start of class
- Student's first and last name are to appear on their login screen
- Students are expected to be in full uniform and/or follow dress code
- Drawing board, chat, and other zoom features should only be used when required by the teacher
- Students are expected to conduct themselves in alignment with all student handbook guidelines
- Sufficient internet service, device hardware, and all standard required school supplies must be provided
- Entering into remote learning *must be approved by the Division Dean in advance of the school day*
- Requests for students to enter remote learning may be made by the parent or legal guardian only
- Once students are approved for remote learning, they will remain for a minimum of 3 school days
- If students in remote learning need to checkout early, parents or legal guardians will follow the handbook policy by notifying the division receptionist in advance of the checkout.
- Certain assessments will not have a virtual option for completion. This will depend on the specific assessment and/or the reason the students enter remote learning for a temporary period of time.
- Participation in co-curricular programming may be limited depending on the activity and/or the reason students enter remote learning for a temporary period of time.

## Additional Lower Division Parameters

The parameters listed above will also apply to the Lower Division. Below are some additional parameters specific to the Lower Division:

- A remote student in grades Pk-4 through 1<sup>st</sup> grade must have a responsible adult sitting with him/her during remote sessions. A remote student in 2<sup>nd</sup> or 3<sup>rd</sup> grade must have a responsible adult readily available to assist with material, organization, and login. A remote student in 4<sup>th</sup> and 5<sup>th</sup> grade should have a responsible adult available, if needed.
- For a student beginning remote learning mid-week, instructional material may not be available until the following day given teacher's varied planning schedule.
- For a student beginning remote learning at the beginning of the week, instructional materials will be available the Friday before at 4:00 pm.
- A hard copy of the work should be turned in at the pick-up/turn in table, or a high-quality scanned image may be sent electronically. Photographs of written work cannot be accepted. However, photos or videos of projects, presentations, and artwork may be acceptable if allowed by the teacher.
- Hardcopy or scanned daily work must be completed and returned daily. All other assignments/projects must be completed and returned by the set due date.
- Both synchronous and asynchronous sessions will be used for remote learners in the lower school. Additional staff personnel, including teaching assistants, may be utilized for the delivery of the asynchronous sessions.
- Due to the nature of remote, online learning there may be circumstances when on-campus students will experience equally relevant, but different learning opportunities than remote learners. *(Finalized 3/26/21)*